

Warwick District u3a Management Committee

Minutes of the meeting held on Tuesday 10th March 2026

Present: Clare Johnson (CJ) Chairman, Ann Bailey (AB), Jenny Hasnip (JKH), Jen Hemming (JH), Susan Meeks (SM), Sam Sexton (SSE).

1. Apologies: Anne Powell (AP)

2. The minutes of February's meeting were approved.

3. Matters arising not on the agenda:

- A memorial event to celebrate the life of a founder member of WDu3a, Margaret Ellis, will be held at Hill Close Gardens on Sunday, 22nd March from 1 to 4pm.
- Helpers' tea – was a great success with positive feedback. To be held again next year.
- The Chairman wants to send an email to all members headed "Your u3a needs your help". She thinks two further groups of three people are needed, the first being to manage the Speaker schedule. The second would require training so they could help out at meetings with PowerPoint slides and audio visuals. **Actions:** CJ to compose email and send to Committee for review and comment in the first instance. SSE to check who can send emails to all members.
- CJ and AB have not yet been to the Irish Club regarding the arrangements for the next Christmas party. **Action:** CJ and AB to arrange to visit Irish Club.

4. **Reports** – reports from committee members are included at the end of these Minutes.

4.1 **Chairman** – nothing to report.

4.2 **Treasurer** – JKH needs the cost of trips to be communicated to her in order to calculate the 25% discount. **Action:** CJ to instruct Outings Team to do this. Retrospective figures with planned and actual costs should be included

JKH observed that the Outings Group need to complete expenses forms for things like tips and refunds. **Action:** CJ to invite JKH and Tony McIntyre to next Outings meeting which will be on 14th April.

The committee decided that the donation from Riviera Travel on behalf of a member could be donated to the activities account as a contribution to the 25% on trips/outings.

4.3 Groups

In the minutes of February's meeting, it was mentioned that a u3a member had contacted the Chairman suggesting that any members who suffer, as he does, from a particular ailment might wish to talk to one another about their experiences and the prospects for treatment. The committee felt that this was not an appropriate topic for a group as there are other support networks in place that could handle this better.

Action: JH to contact the member concerned about it.

It was noted that the leader of the Military History Group will be using books by local authors and these books will be on sale at the GAP Centre on 24th March. The GL had offered to donate £2.00 to WDu3a for every book sold but this is not required. **Action:** CJ to inform George Sayell.

4.4 ITT – see following report.

SSE mentioned that he and Alison Shaw need to be kept informed of changes made to Beacon, e.g. regarding creation of new groups. **Action:** CJ to tell Outings Group to inform webinfo.

4.5 Membership – see following report.

4.6 Publicity – nothing to report.

5. Main Discussion

5.1 Welcome new committee member

The committee welcomed Jenny Hasnip to the committee as she is now a full member. The details on the Charity Commission website and the u3a Portal have been amended accordingly.

5.2 Financial policy – payment authorisation

JKH and MC had revised draft Financial Policy document which had been shared with committee members prior to the meeting. The committee approved the draft.

5.3 New Members' meeting

The next new members' meeting will be on Tuesday 31st March at St Mark's Church, which is booked from 9.30am-1.00pm. **Actions:** AB to send a reminder to invitees. CJ and SSE to collect sound system from the GAP Centre.

5.4 Group Leaders' Forum

This will be held on Tuesday, 21st April at St Mark's Church, Rugby Road, which has been booked from 9am to 1.30pm.

6. Content for April meeting agenda:

- GL Forum
- Review Speaker calendar.

Date of next meeting: Tuesday, 7th April at the Fat Pug.

Treasurer's Report MC meeting 10 Mar 2026

1. Bank balances 31/02/26
2. General account movements and membership, including PayPal
3. Activities account movements, Groups and Trips
4. Donation from Riviera Travel on behalf of a member
5. Draft Finance Policy

1. Current Financial Position – as at 28 February 2026

Activities Account	£4,081.43 (Feb meeting £2,779.78)
General Account	£ 1,136.98 (Feb meeting £974.83)
General (PayPal)	£0 (Feb meeting £0)
Deposit Account	£51,314.03 (Feb meeting £51,314.03)
Total	£55,845.44 (Feb meeting £55,068.64)

2. General Account – see Annex 1 (4bii)

Receipts in February 2026:

- Membership subscription income
 - o UTB: £252
 - o PayPal: £0
- Donation £409.41

Payments in February 2026 £499.26:

We only transferred £42 to the Activities account for items in the wrong account.

- Speaker fees £50
- UTB: £6
- MC meeting refreshments £0 as we were not in the upper room
- PayPal: £0
- Hill Close rent for OM £97.50

Membership income 2025/26

Membership income received for the current year is £19,072

PayPal

No movement.

3. Activities account– see Annex 2 (4biii)

4. Donation from Riviera Travel on behalf of a member

We have received a donation of £409. JKH has written to thank the member.

5. Draft financial policy

Please see the separate document. This has been reviewed by MC and JKH. The amendments needed were in respect of details, updating it to reflect the deposit account we have now.

It does refer to a Deputy Treasurer being an approver in addition to the Chair and the Treasurer. We do not have a deputy treasurer currently.

Jenny Hasnip

6 March 2026

6 March 2026**Membership/Admin Account for the year 01 Sep 2025 to 31 Aug 2026****Unity 20412513**

	2025/26	
Receipts	£	Nos.
Membership-previous years		-
Membership 2025/26 (Bacs)	6,534	363
Membership 2025/26 (Chqs/cash)	3,510	195
Membership 2025/26 (Paypal)	108	6
Membership 2025/26 (Associate)	90	9
Membership 2024/25 (Bacs)	-	-
Membership 2024/25 (Chqs/cash)	-	-
Membership 2024/25 (Associate)	-	-
Gift Aid Claims	2,335	
Quizzes	-	
Donations	423	
Educational study seminars (Energy, Democrac	-	
Contribution to bank charges	52	
New members meetings	-	
Closed groups surplus/(deficit) funds	-	
Other receipts (into wrong account)	3,704	

Total receipts

Payments	£
OM Hall rent	355
OM Refreshments	216
MC Refreshments	66
Stationery/postage	275
Other printing	-
Info: Stuffing	-
Info: Printing	1,324
Info: Post	-
Eqpt Repairs & Mntce	-
Publicity/Sundries	60
Licences	130
Speaker Fees	467

	2024/25	
Receipts	£	Nos.
Membership-previous years		-
Membership 2025/26 (Bacs)	8,142	452
Membership 2025/26 (Chqs/cash)	108	6
Membership 2025/26 (Paypal)	540	30
Membership 2025/26 (Associate)	40	4
Membership 2024/25 (Bacs)	5,184	288
Membership 2024/25 (Chqs/cash)	2,790	155
Membership 2024/25 (Associate)	170	17
Gift Aid Claims	2,240	
Quizzes	-	
Donations	76	
Educational study seminars (Energy, Democra	-	
Contribution to bank charges	38	
New members meetings	-	
Closed groups surplus/(deficit) funds	-146	
Other receipts	-	

Total receipts

Payments	£
OM Hall rent	1,055
OM Refreshments	243
MC Refreshments	326
Stationery/postage	1,179
Other printing	28
Info: Stuffing	708
Info: Printing	2,226
Info: Post	1,948
Eqpt Repairs & Mntce	227
Publicity/Sundries	51
Licences	67
Speaker Fees	595

4bii General account 100326 MC

TAT Membership Fee	-
TAM Direct Mail	-
Website	-
Equipment (incl software)	114
GLs Forum	-
Helpers Lunch/Summer Party	-
AGM & Accounts	-
Educational study seminars (Energy, Democrac	-
Quizzes	-
Gifts & Cards	101
New members meetings	180
First Aid Support	-
Wellness sessions	-
New group/venue support	-
Beacon subscription	-
PayPal Fees	3
UTB Bank Charges	90
Other payments	3,994
(Wrong account, refunds, Xmas tree)	

Total payments	<u>7,375</u>
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Summary

Opening Balance at 01 Sep 2025 - UTB	2,604.49
Opening Balance at 01 Sep 2025 - PayPal	52.65
Receipts (inc PayPal)	
Payments	(7,375.00)

Net transfers to/fm UTB Deposit A/c	(11,000.00)
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Closing Balance	<u>-15,717.86</u>
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Bal at Bank	
-Unity Trust (Bank Statement)	1,136.90
-PayPal (Statement)	-
Total closing balance at bank	<u>1,136.90</u>
Diff	(16,854.76)

TAT Membership Fee	3,984
TAM Direct Mail	2,687
Website	-
Equipment (incl software)	389
GLs Forum	593
Helpers Lunch/Summer Party	235
AGM & Accounts	358
Educational study seminars (Energy, Democra	140
Quizzes	-
Gifts & Cards	73
New members meetings	354
First Aid Support	-
Wellness sessions	702
New group/venue support	185
Beacon subscription	1,364
PayPal Fees	13
UTB Bank Charges	136
Other payments	-

Total payments	<u>19,864</u>
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Summary

Opening Balance at 01 Sep 2024	838.54
Receipts	19182.49
Payments	-19,863.89

Net transfers to/fm UTB Deposit A/c	2500
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Net transfers to/fm PayPal A/c	0
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Closing Balance	<u>2,657.14</u>
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Bal at Bank	
-Unity Trust (Bank Statement)	2604.49
-PayPal (Statement)	52.65
Total closing balance at bank	<u>2,657.14</u>
Diff	0

Activities account	Receipts						Balance		Current
GROUPS	Sept - Jan	Feb	YTD	Sept - Jan	Feb	YTD	(before b/f)	Opening bal	balance
BADMINTON	1,065	204	1,269	(908)	(238)	(1,146)	123	887	1,010
BRIDGE	1,275	330	1,605	(1,240)		(1,240)	365	1,116	1,481
BRIDGE INTRO	252	84	336	0		0	336		336
EXERCISE	3,869	575	4,444	(2,115)	(366)	(2,481)	1,964	265	2,229
NATHIST	211	15	226	(150)	(30)	(180)	46	491	537
PICKLE	845	181	1,026	(343)		(343)	683	184	867
PICKLE2	751	190	941	(548)		(548)	393	0	393
PLAYREAD	0		0	(163)		(163)	(163)	163	0
QUILT	260		260	(76)	(19)	(95)	165		165
QUIZ	200	475	675	(162)	(42)	(204)	471	44	514
RACKET	255	50	305	(226)		(226)	79	168	247
RAMBLE	0		0	(38)		(38)	(38)	459	421
SEWING	1,510	114	1,624	(974)	(252)	(1,226)	398	115	513
SINGING	600	229	829	(459)	(55)	(514)	315	190	505
Total groups	11,093	2,447	13,540	(7,401)	(1,002)	(8,403)	5,137	4,081	9,218
									Current
TRIPS	Sept - Jan	Feb	YTD	Sept - Jan	Feb	YTD	YTD Balance	Opening bal	balance
ABBA	800	20	820	0	(800)	(800)	20		20
BATH	1,020		1,020	(873)		(873)	147		147
BATSFORD	460	160	620	0		0	620		620
BOMBER	870		870	(880)		(880)	(10)		(10)
BUTTERFLY	452	222	674	0		0	674		674
HARROGATE	17,783	24	17,807	(16,317)		(16,317)	1,490		1,490
KINKS	2,557	112	2,669	(1,764)		(1,764)	905		905
MORSE	2,266		2,266	(1,996)		(1,996)	270		270
NYO2026	261		261	0		0	261		261
REDSHOES	2,870	16	2,886	(2,265)		(2,265)	621		621
SOTS	456	342	798	0		0	798		798
SOUTHWELL	102		102	(785)		(785)	(683)	817	134

THENFORD		320	320				320		320
XMAS	3,122		3,122	(3,135)		(3,135)	(13)		(13)
			0						0
	33,019	1,216	34,235	(28,015)	(800)	(28,815)	5,420	817	6,237
OTHER									
Bank charges				-30	-6	-36	-36		

Group Co-ordinator Report

GROUP NEWS

NEW THEATRE GROUP

The meeting on 22nd took place and a request for members was in the February Newsletter. It will be for local theatres only. Theatres further afield will still be organised by the Outings Committee. It is hoped that members will contribute to the organisation. This will include the Loft Theatre Group which will be absorbed into the new group. No action on this.

FILM GROUP

No action has been taken on this.

MILITARY HISTORY GROUP

It has been agreed that a trial meeting will take place on Tuesday 24th March. George Sayell volunteered to speak and after the talk a discussion will take place on the Group's future. Ian McCannah will be co-ordinating this.

BEGINNERS BRIDGE/INTRODUCTION TO BRIDGE

We advertised in the Newsletter for help to set up a new Beginners Bridge Group for potential players to join after having the Introduction run by Jenny Mikulski. This generated one response. The people in the Introductory Session did not want to move on so it has been decided to call the group Beginners Bridge. Jenny and her helpers will continue to teach absolute beginners and beginners in the same class.

MAY I/MAHJONG

These groups are now up and running.

HANDLING DIFFICULT CONVERSATIONS

This session took place and there were enough interested people (16) to form a group. Anne Powell is working with Mel Myers to enable this.

TEN PIN BOWLING

Twelve people responded to the ad. The first session was held on 4th March, 11 people attended and the group is now up and running.

NEW BOOK GROUP

Anne Powell met with Jane Hinde regarding this. It was advertised in the March Newsletter and Jane has had at least 2 responses.

COPING WITH LOSS

Anne Powell met with 5 members who are interested in joining this group. The meeting was successful and all participants would like another session. This will be formalised into a regular group after the next meeting.

WELLBEING SESSIONS

Anne Powell has kindly agreed to take over this part of JH's job. There are two more sessions booked: Mature Drivers Workshop on 20th March and Your Phone is a Tool on 17th April. Both sessions are at Hill Close Gardens.

BEACON

Ann, Clare and JH have decided to complete the Beacon entries for those groups where the leaders have not signed up. JH has contacted these GL's and asked them to submit the names of their group members.

GROUP LEADERS' HANDBOOK

Ian McCannah has volunteered to help and is going to redraft this.

GROUP CO-ORDINATOR HELP

Anne Powell and Ian McCannah have volunteered to help and are already contributing. However, we should bear in mind that we really need a younger person who could take over the role in due course.

Jen Hemming

10 March 2026

ITT report March 2026

IT Team

Sam and Clare met on 17th Feb to discuss the split of his tasks in the hope of finding suitable candidates. In anticipation of shedding some responsibilities, Sam has taken over the Beacon Admin role from Ann and has addressed (and continues to do so) undelivered messages from Beacon. He will also give training as necessary, once his ducks are in a row!

Sam Sexton

9 March 2026

Membership Secretary's Report

We currently have 1074 members: 1039 full members, of which 7 are Life, 21 Associate and 14 Reciprocal. There have been 12 new members since the last MC meeting.

Ann Bailey

9 March 2026