

Warwick District u3a Management Committee

Minutes of the meeting held on Tuesday 12th May 2026

Present: Clare Johnson (CJ) Chairman, Ann Bailey (AB), Jenny Hasnip (JKH), Susan Meeks (SM), Anne Powell (AP), Sam Sexton (SSE), Sue Dalley.

1. Apologies: Jen Hemming (JH).

2. The minutes of April's meeting were approved, with thanks to Anne Powell for producing them in the Secretary's absence.

3. Matters arising not on the agenda:

CJ and AB have visited the Irish Club, which is booked for the Christmas party. Although it was very busy, they were able to ascertain that it would not be possible to reposition Cacophony because of the layout of the building. A carol sheet is required for the next Christmas party.

Action: AP to contact Jo Seale in September and agree with her which carols she would like Cacophony to perform. AP will then create a sheet of said carols for the party.

AP suggested getting TRUGS to help with setting up the rooms and putting things back the way they were after the end of the party.

JKH mentioned that Cacophony had not been able to participate in the quiz at the 2025 party but would like to at the next one. The Quiz will be discussed at the September committee meeting.

Chris Forse has booked his next education day entitled "Nationalism: The Return of History" at Hill Close Gardens on 3 July from 10am.

Action: CJ to review the document regarding the Outings Team and how to manage it.

Action: Regarding the request for volunteers to help with IT and Power Point at Open Meetings, CJ thinks it would be a good idea to put this into the August Info.

4. Reports – reports from the committee members are included at the end of these minutes.

(Chairman; Treasurer; Group Co-ordinator; ITT; Membership; Publicity)

5. Main Discussion

5.1. Membership Renewals

The committee debated the use of PayPal as a means of paying for membership renewal. AB stated that only 36 renewals were done via PayPal in August and September 2025. Handling PayPal payments is more complicated for the treasurer than for the membership secretary, but the chairman ruled that the option to pay via PayPal on Beacon should remain in place for the current year and upcoming renewals with a review to follow, especially as each PayPal transaction incurs a cost of £0.45.

Action: AB to draft an email to members informing them of the procedure to follow to pay membership fees via PayPal on Beacon. The options to pay by BACS or cheque will remain in place.

Last year AB had membership cards and address labels printed ready to send membership cards to those members who wanted a physical card. CJ approved the expenditure to have cards and labels printed for this year, so cards can be posted to those members who prefer to receive them in this format.

5.2 The equipment register

Action: JKH to update register by removing HP laptop used by Keith Kitto.

5.3 Summer Party

The summer party is to be held at Hill Close Gardens on 15 July 2026.

Action: AP to recruit TRUGS.

Action: Wasp management measures to be decided on and implemented.

It was decided that disposable glasses and plates should be used in order to reduce the workload of the TRUGS compared to last year. Members will be asked to provide cakes and to state which type of cake they intend to make in order to maintain a good balance of what is on offer.

Action: CJ to include notification of the event in the June Newsletter. AB to issue invitations, RSVP.

Gazebos will be needed if it is raining on the day.

5.4 Christmas Party Venue

The Christmas Party will be held at the Irish Club as before. See also under point 3 above for further details.

5.5 Contacting Warwick/Leamington Spa MP Matt Western

Making contact MP Matt Western to spotlight work of WDU3a in enabling people to have a positive and fulfilling later life will be deferred until a date for an all-party bank bench debate on the subject is announced.

6. Content for June 2026 meeting agenda.

- Summer Party
- Membership renewals

7. AOB

The Chairman extended a warm welcome to Sue Dalley who attended the meeting. Together with Ann Piggott, Sue is taking on the role of speakers organiser. CJ also assured her they will have every assistance from the Committee.

Action: CJ to put them in contact with Kenilworth U3A's speaker secretary.

8. Date of next meeting: Tuesday, 9th June at the Fat Pug.

1. Bank balances 31/03/26
2. General account movements and membership, including PayPal
3. Activities account movements, Groups and Trips
4. Treasury team notes continued

1. Current Financial Position – as at 30 April 2026

Activities Account	£9,984.83 (April meeting £5,733.68)
General Account	£136.94 (April meeting £ 273.23)
General (PayPal)	£0 (April meeting £0)
Deposit Account	£41,579.44 (April meeting £50,814.03)
Total	£51,701.21 (April meeting £56,820.94)

2 General Account – see Annex 1 (4bii)

Receipts in April 2026:

- Membership subscription income
 - UTB: £180
 - PayPal: £0

Payments in April 2026 £:

We transferred £146 to the Activities account for items in the wrong account.

- Speaker fees £100
- UTB: £
- MC meeting refreshments £16
- PayPal: £0
- Room hire £395
- Info printing £1,200
- TAT membership + website £4,242
- TAT direct mail £2,774
- TAT Beacon subs £1,083

Membership income 2025/26

Membership income received for the current year is £19,496

PayPal

No movement.

3. Activities account– see Annex 2 (4biii)

Tom talked to me about his balance for Quiz (more than £450). It arose because Mike paid the first 3 room hires from Membership, treating it as startup cost. Tom actually collected sufficient cash at each meeting from the beginning, so they did not need it. Can it be paid back to the Membership account?

4. Treasury team roles Further notes

Treasurer's Report MC Meeting 12 May 2026

Membership account: We have met with Sam and are now able to start storing invoices on OneDrive. The difference on the bank rec arises from the first 3 months of the year. One month has been checked and corrected, the other two months will be checked shortly.

Activities account: We have not been able to meet as we have not yet found a mutually agreeable time. I will follow this up when I return from holiday on 18 May. I am receiving more information more frequently.

Jenny Hasnip 4 May 2026

30 April 2026**Membership/Admin Account for the year 01 Sep 2025 to 31 Aug 2026****Unity 20412513**

	2025/26	
Receipts	£	Nos.
Membership-previous years	-	-
Membership 2025/26 (Bacs)	6,948	386
Membership 2025/26 (Chqs/cash)	3,510	195
Membership 2025/26 (PayPal)	108	6
Membership 2025/26 (Associate)	100	10
Membership 2024/25 (Bacs)	-	-
Membership 2024/25 (Chqs/cash)	-	-
Membership 2024/25 (Associate)	-	-
Gift Aid Claims	2,335	
Quizzes	-	
Donations	424	
Educational study seminars (Energy, Democracy)	-	
Contribution to bank charges	52	
New members meetings	-	
Closed groups surplus/(deficit) funds	-	
Other receipts (into wrong account)	4,836	
Total receipts	18,313	597

Payments	£
OM Hall rent	1,023
OM Refreshments	306
MC Refreshments	114
Stationery/postage	275
Other printing	-
Info: Stuffing	-
Info: Printing	2,524
Info: Post	-
Eqpt Repairs & Mntce	-
Publicity/Sundries	60
Licences	130
Speaker Fees	667

	2024/25	
Receipts	£	Nos.
Membership-previous years	-	-
Membership 2025/26 (Bacs)	8,142	452
Membership 2025/26 (Chqs/cash)	108	6
Membership 2025/26 (PayPal)	540	30
Membership 2025/26 (Associate)	40	4
Membership 2024/25 (Bacs)	5,184	288
Membership 2024/25 (Chqs/cash)	2,790	155
Membership 2024/25 (Associate)	170	17
Gift Aid Claims	2,240	
Quizzes	-	
Donations	76	
Educational study seminars (Energy, Democracy)	-	
Contribution to bank charges	38	
New members meetings	-	
Closed groups surplus/(deficit) funds	-146	
Other receipts	-	
Total receipts	19,182	

Payments	£
OM Hall rent	1,055
OM Refreshments	243
MC Refreshments	326
Stationery/postage	1,179
Other printing	28
Info: Stuffing	708
Info: Printing	2,226
Info: Post	1,948
Eqpt Repairs & Mntce	227
Publicity/Sundries	51
Licences	67
Speaker Fees	595

4bii General account 120526

TAT Membership Fee	4,242
TAM Direct Mail	2,774
Website	-
Equipment (incl software)	122
GLs Forum	-
Helpers Lunch/Summer Party	114
AGM & Accounts	425
Educational study seminars (Energy,Democrac)	-
Quizzes	-
Gifts & Cards	101
New members meetings	180
First Aid Support	-
Wellness sessions	-
New group/venue support	549
Beacon subscription	1,083
PayPal Fees	3
UTB Bank Charges	104
Other payments	5,126
(Wrong account, refunds, Xmas tree)	

Total payments	<u>19,922</u>
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Summary

Opening Balance at 01 Sep 2025 - UTB	2,604.49
Opening Balance at 01 Sep 2025 - PayPal	52.65
Receipts (inc PayPal)	18,313.00
Payments	(19,922.00)

Net transfers to/fm UTB Deposit A/c	(1,000.00)
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Closing Balance	<u>48.14</u>
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Bal at Bank	
-Unity Trust (Bank Statement)	136.94
-PayPal (Statement)	-
Total closing balance at bank	<u>136.94</u>
Diff	(88.80)

TAT Membership Fee	3,984
TAM Direct Mail	2,687
Website	-
Equipment (incl software)	389
GLs Forum	593
Helpers Lunch/Summer Party	235
AGM & Accounts	358
Educational study seminars (Energy,Democra	140
Quizzes	-
Gifts & Cards	73
New members meetings	354
First Aid Support	-
Wellness sessions	702
New group/venue support	185
Beacon subscription	1,364
PayPal Fees	13
UTB Bank Charges	136
Other payments	-

Total payments	<u>19,864</u>
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Summary

Opening Balance at 01 Sep 2024	838.54
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Receipts	19182.49
Payments	-19,863.89

Net transfers to/fm UTB Deposit A/c	2500
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Net transfers to/fm PayPal A/c	0
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Closing Balance	<u>2,657.14</u>
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Bal at Bank	
-Unity Trust (Bank Statement)	2604.49
-PayPal (Statement)	52.65
Total closing balance at bank	<u>2,657.14</u>
Diff	0

Activities account	Receipts						Balance		Current						
GROUPS	Sept - Mar	April	YTD	Sept - Feb	April	YTD	(before b/f)	Opening bal	balance						
BADMINTON (RM)	1,497	228	1,725	- 1,240	- 448	- 1,688	37	887	924	Have to pay for courts in advance so has a high balance.					
BRIDGE (MD)	1,845	100	1,945	- 1,520	- 240	- 1,760	185	1,116	1,301						
EXERCISE (JH)	5,194	610	5,804	- 3,213	- 732	- 3,945	1,860	265	2,125	Patterns of receipts and payments differ					
PICKLE1 (JG) Fr	1,207	171	1,378	- 898	- 106	- 1,004	374	158	531						
PICKLE2 (JG) Tu	1,111	190	1,301	- 680	- 106	- 786	515	126	641						
RACKET (HF)	355	50	405	- 317	- 40	- 357	48	168	216						
SEWING (NC)	1,657	288	1,945	- 1,562	-	- 1,562	383	115	498						
QUIZ (TC)	675	100	775	- 246	- 42	- 288	487	44	530	He was not charged rent for 3 months (setup) but he collected the money to cover it.					
SINGING (AP)	879	32	911	- 634	- 55	- 689	222	190	412						
QUILT (TC)	260		260	- 114	- 19	- 133	127		127						
NATHIST (AH)	226		226	- 180		- 180	46	491	537						
RAMBLE (JB)	-		-	- 72		- 72	- 72	459	387						
BRIDGE INTRO (JM)	560		560	- 240	- 240	- 480	80		80						
MILHIST	-		-	-	- 20	- 20	- 20		- 20						
X.PLAYREAD	-		-	- 163		- 163	- 163	163	-						
X.ASTROLOGY	90		90	-			90	- 90	-						
X.BALLROOM	549		549	-			549	- 549	-						
Total groups	16,105	1,769	17,874	- 11,078	- 2,048	- 13,126	4,748	3,541	8,289						
TRIPS	Sept - Mar	April	YTD	Sept - Feb	April	YTD	YTD Balance	Opening bal	Current balance						
BOMBER (DJ) 15/10	870		870	- 880		- 880	- 10		- 10						
SOUTHWELL (MW CJ)24/9	102		102	- 785		- 785	- 683	817	134						
XMAS (AB)2/12	3,122		3,122	- 3,135		- 3,135	- 13		- 13						
BATH (CJ) 3/12	1,020		1,020	- 873		- 873	147		147						
KINKS (MW) 4/12	2,557	56	2,613	- 2,339	- 30	- 2,369	244		244						
MORSE (AB)21/1	2,266		2,266	- 1,996		- 1,996	270		270						
REDSHOES (AB) 14/2	2,886		2,886	- 2,725		- 2,725	161		161						
HARROGATE (JH) 23/3	17,934		17,934	- 17,855		- 17,855	79		79						
SOTS (AB) 6/3	912		912	-		-	912		912	Sounds of the 60s					
BATSFORD (AmBa) 19/2	861		861	- 818		- 818	43		43						
NYO2026 (AB) 6/1	261		261	-		-	261		261						
ABBA (ZF) 15/8	1,628	3,252	4,880	- 800		- 800	4,080		4,080						
BUTTERFLY (AB) 15/8	674		674	-		-	674		674						
THENFORD (ZF) 10/4	1,699		1,699	- 480	- 848	- 1,328	371		371						
ROCKINGHAM (AB) 6/7	-		-	- 200		- 200	- 200	- 200	- 200						
RHS MALVERN (MW) 7/5	1,114	1,275	2,389	-	- 1,629	- 1,629	760		760						
BERKELEY (AB) 2/6	570	513	1,083	-		-	1,083		1,083						
CARMAN (AB) 11/7	550	983	1,533	-		-	1,533		1,533						
SWANLAKE (AB)27/9	304	295	599	-		-	599		599						
NUTCRACKER (AB)6/12	264	342	606	-		-	606		606						
ASHMOLEUM (J&JM)17/8	-	300	300	-	- 50	- 50	250		250						
	39,594	7,016	46,610	- 32,886	- 2,557	- 35,443	11,167	817	11,984						
OTHER															
Bank charges				-52	-7	-59	-59								

CHAIRMAN'S REPORT

The Chairman received an e-mail from Pam Ponting who was at the very first meeting of Warwick District U3A. She with other u3as did a conference in the 1990s and she has a commemorative paperweight. She wants to get rid of it so CJ will contact her with a view to meeting her and then a short article in the newsletter with a photograph.

The Third Age Trust and representatives from our region are planning a workshop day to bring together committee members from across the West Midlands. There is an e-mail outlining the details and they are suggesting 2 members from each U3A. CJ will forward to anybody who is interested in going. It is on 16th June

CJ not sure how many people will do the survey that was sent out on Friday but will contact central office to see whether we can find out how many people from WDU3A have completed it as it could be interesting.

Clare Johnson
12 May 2026

GROUP CO-ORDINATOR REPORT MAY 2026

GROUP NEWS

FILM GROUP

Sue Sheen has volunteered to be the leader of this new group which will be run along the same lines as the Theatre Group. Sue is going to meet with Pam Saunders regarding this, and JH will talk to Sue about WhatsApp in due course.

MILITARY HISTORY GROUP

This Group is now up and running.

BEGINNERS BRIDGE/INTRODUCTION TO BRIDGE

This group has now closed. All the people who applied have attended the sessions and Jenny Mikulski has decided not to continue.

NEW BOOK GROUP

The first session of this new group was held with 6 members. It is therefore now up and running.

LIVING WITH LOSS

This group is now up and running.

JEWELLERY MAKING GROUP

This group will not be running. The lady who suggested it is not interested in taking it further. JH might revisit it at a later date.

SATURDAY LUNCH GROUP

Carol Andrews who has led this group for the last 16 years has decided to retire. No one was willing to take it on, and it was also decided that the venue posed too many problems and would not be used again. One of the old members, Janet Sherlock, has since decided to step up. She has found a

new venue and is all set to organise the next meeting in June. Carol and JH have a meeting scheduled with her later in the month.

BEACON

The following groups are still not on Beacon

Indoor Bowls	Ron and Chris Watson
Jazz Appreciation	Mark Prestt
My Music	John Grant and John Wilks
Bowls	Tom Head

INDOOR BOWLS is not running at the moment (winter only) and JH has contacted Tom Head assuming that the bowls group (summer only) is now running.

GROUP LEADERS' HANDBOOK

Ian McCannah has sent JH a draft, which she will go through with CJ later this month. This is still outstanding.

GROUP LEADERS' FORUM

This took place and was attended by about 60 Group Leaders. It seemed to be a successful event and most GLs stayed and chatted over the lunch. JH has sent out the meeting notes and will put together a summary of what was suggested at the meeting for possible discussion by the Committee in June.

Jen Hemming

10 May 2026

ITT REPORT MAY 2026

IT Support

Sam had a meeting with Jenny and Jeanette to sort out OneDrive issues and another with Maggie Watts for Beacon help.

Sam Sexton

8 May 2026

MEMBERSHIP REPORT MAY 2026

WDU3A currently has 1095 members. Of these 1058 are full members; 21 are associate and 16 are reciprocal members. There are 12 new members since the last meeting of which 2 are reciprocal.

Ann Bailey

12 May 2026

PUBLICITY, SPEAKERS ORGANISER AND WELLNESS REPORTS

The updated speakers' calendar was circulated last month. AP was able finally to contact the speaker for HS2 and has booked him for March 2027. The slot for October this year is still therefore vacant.

Sue Dalley and Ann Piggott are taking over as joint Speakers Organisers. Sue hopes to be at the May committee meeting, Ann at a later date as she is away for the next 2 meetings.

Wellness – A good uptake thus far for the Tax Talk this Friday – 21. AP has been unable to find anyone so far to talk about personal use of colours. Instead, on 19 June, she has booked a speaker from Myton Hospice to talk about the vast range of hospice support available to those who ask, well before the end of a journey. Depending on how this is received, and the take up by members, AP would like a speaker to talk to the membership at an open meeting, though of course she will not be speakers organiser at that time.

AP is happy to receive any suggestions for our wellness sessions in the future.

No publicity activity to report.

Anne Powell
11 May 2026